KPMG reportingfunds.co.uk: Privacy Policy

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This website is operated by KPMG LLP ("KPMG", "we" or "us"), a UK limited liability partnership which is a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG International provides no client services.

KPMG reportingfunds.co.uk is a web-based repository to facilitate the provision of UK tax information by funds and fund managers to their investors to enable them to comply with the Offshore Funds (Tax) Regulations 2009 (SI 2009/3001). The information supplied by the fund managers does not contain any personal information. However, to enable access to the repository, KPMG requires participating funds, fund managers, investors and professional intermediaries to volunteer personal information such as name, company name, title and email address on registration.

KPMG is dedicated to protecting the confidentiality and privacy of information entrusted to it, and complies with the Data Protection Act 1998. Please review this Privacy Statement to learn more about what information we collect about you and how we use that information. By using this website and submitting information to us you are agreeing to the collection and use of your personal and non personal information as described in this Privacy Statement and our <u>Cookies Policy</u>.

The type of information we collect from users

1. We may collect information as outlined above from you through your use of this website, when you request information from us or engage us to provide you with a service. For example, to provide you access to the website.

2. We collect only the personal data visitors provide to our website. For example, a visitor may provide information such as their name, company name, title and email address in order to register for certain services or to send or receive email to/from us through the site.

Uses of collected information

3. We will use your personal data only for the purpose for which it was collected, as outlined above or as may reasonably be expected (for example, if you send us an email message requesting information about KPMG we will use your email address and other information you supply to respond to your request). We will obtain your specific consent to other uses, or unless otherwise required or permitted by law or professional standards.

4. We may share personal data that you submit to us via this website to other member firms in the KPMG network of firms or to subcontractors working on our behalf (including transfers across geographical borders) in accordance with our data protection obligations. These provide us with additional support or help to increase the scope of this offering.

5. We do not disclose your personal data except as required and permitted by applicable law.

6. We do not sell your personal data or provide it to third parties for their direct marketing use.

Cookies

7. Our website uses very limited cookies. Read about how we use Cookies.

Data security and storage

8. KPMG has appropriate technical and organisational security policies and procedures in place to protect personal data and information from loss, misuse, alteration, or destruction. KPMG reportingfunds.co.uk is hosted on the Microsoft Azure cloud. Further information can be found on <u>their website</u>.

9. Additionally, we aim to ensure that access to your personal data is limited to those who need to access. In this case, that is KPMG UK's investment management tax team and KPMG UK's Technology Team. Those individuals who have access to the data are required to maintain the confidentiality of such information.

10. Please be aware that the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data which is transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

11. Personal data such as name, position, company and e-mail address will be held as long as the user wishes to participate in KPMG reportingfunds.co.uk. To close your account, you should contact KPMG. We use reasonable efforts to retain personal data collected from you only for so long as we need such data in accordance with the purpose for which it was collected, i.e. to enable appropriate users to access an appropriate level of service. Backed-up data will be permanently deleted after 12 months.

Access to collected information

12. The personal information we hold is limited to details such as name, company name, title and e-mail address, and you will be able to check and correct this data on your account pages. You may also request a copy of personal data (as defined in the Data Protection Act 1998) that we keep about you, and to have any inaccurate information about you corrected. If you wish to make such a request or you are concerned that any of the information we possess about you is incorrect, please contact us at <u>DataPrivacy@kpmg.co.uk</u>.

Links to other sites

13. KPMG web sites may contain links to other sites, including sites maintained by other KPMG member firms that are governed by other privacy statements that may differ in content to this Privacy Statement. Please review the privacy policy of each web site you visit before submitting any personal information to it. Whilst we try to link only to sites that share our high standards and respect for privacy, we are not responsible for the content, security, or privacy practices employed by other sites.

Changes to this policy

14. KPMG keeps this Privacy Statement under regular review and will place any updates to it on this webpage. This Privacy Statement was prepared in April 2014.

Contacting Us

15. If you have questions, comments or complaints about our handling or protection of your personal data, please contact us at <u>DataPrivacy@kpmg.co.uk</u>.